

Guideline

Continuing Professional Development

This guideline has been prepared by the ARBV pursuant to regulation 7 of the Architects Regulations 2015. Guidelines provide architects guidance on professional conduct and practice. If the ARBV reasonably believes an architect has not complied with the guidelines, it may give written advice to an architect about compliance, pursuant to regulation 8 of the Regulations. Guidelines also help consumers understand what the ARBV expects of architects. Guidelines are reviewed regularly.

Requirement for continuing professional development

The Victorian Architects Code of Professional Conduct requires architects to maintain suitable skills and knowledge. The ARBV refers to this as a requirement for 'continuing professional development' or 'CPD'. The requirement applies to architects registered in the practising class (architects (practising)). This is not a new requirement.

In order to comply with this requirement, the ARBV continues to recommend that architects (practising) follow the ARBV Continuing Professional Development Framework. The Framework was updated in December 2019. Architects may also choose to follow a different methodology they consider to be appropriate.

Architects (practising) should develop a CPD plan that addresses the maintenance, development and enhancement of their own professional knowledge and skills.

Architects (practising) must maintain records of their CPD activities. The ARBV may seek to inspect architect's CPD records.


Failure to comply with the Code constitutes unprofessional conduct under the Architects Act 1991 and as such may be grounds for disciplinary action under Part 4 of the Act.

Declaration

From registration renewal on 1 July 2020, the ARBV will require architects (practising) to make a declaration that they have maintained suitable skills and knowledge for the architectural services they provided. The declaration will relate to the registration period immediately preceding renewal (i.e. for the period 1 July to 30 June).

See <https://www.arbv.vic.gov.au/continuing-professional-development-architect> for more information.

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 Architects
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This guideline is issued by ARBV under regulation 7 of the Architects Regulations 2015 for the purpose of providing general guidance as to the operation of the Architects Act 1991 and the Regulations. The guideline should be considered in the context of the reader's individual circumstances. It is the reader's responsibility to obtain independent advice where necessary in respect of their individual circumstances and the application of legislation, guidelines and other instruments. To the extent permitted by applicable laws, the ARBV, its employees, agents and consultants exclude any and all liability for any direct, indirect, incidental, special or consequential loss or damage a person may suffer arising out of or in connection with the access and use of the ARBV's resources (including any third-party material included in these resources).

Architects Registration Board of Victoria
T: 61 3 9417 4444
arbv.vic.gov.au

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